

ANNEXURE 10

FORM OF QUOTATION NOTICE

Quotation Number	06/2025-26
Due date and time for receipt of quotations	13.02.2026, 11am
Date and time for opening of quotations	13.02.2026 2.00pm
Date up to which the rates are to be remain firm for acceptance	3 months from the date of opening of Quotation
Designation and address of officer to whom the quotation is to be addressed	The Principal, Govt. Polytechnic College, Nedumangad
Superscription: Quotation no. 06/2025-26 "for the Purchase of Consumables for Computer Hardware Engineering Department of this institution "	

Sealed quotations are invited for the **for the Purchase of Consumables for Computer Hardware Engineering Department of this institution**, specified in the schedule attached below/overleaf. The rates quoted should be for delivery of the articles at the place mentioned below the schedule. The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above. **Any quotation received after the time fixed on the due date is liable to be rejected.** The maximum period required for delivery of the articles should also be mentioned. Quotations not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

The acceptance of the quotations will be subject to the following conditions:

1. Acceptance of the quotation constitutes a concluded contract. Nevertheless, the successful tender must within a fortnight/a month after the acceptance of his quotation furnish 5 percent of the amount of the contract as security deposit and execute an agreement at his own cost for the satisfactory fulfillment of the contract, if so required.
2. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the Government reserves also the right to remove the defaulter's name from the list of Government suppliers permanently ^{or for a specified} number of years.
3. Samples, duly listed, should be forwarded if called for under ^{separate cover and the}



unapproved samples got back as early as possible by the officers at their own expenses and the Government will in no case be liable for any expenses on account of the value of the samples or their transport charges, etc. In case, the samples are sent by railway; the railway receipt should be sent separately, and not along with the quotation since the quotation will be opened only on the appointed day and demurrage will have to be paid if the railway parcels are not cleared in time. Quotations for the supply of materials are liable to be rejected unless samples, if called for of the materials tendered for are forwarded. The approved samples may or may not be returned at the discretion of the undersigned. Samples sent by V.P. Post or "freight to pay" will not be accepted.

4. No representation for enhancement of price once accepted will be considered during the currency of the contract.

5. Any attempt on the part of tenders or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenders.

6. If any license or permit is required, tenders must specify in their quotation and also state the authority to whom application is to be made.

7. The quotation may be for the entire or part supplies. But the tenders should be prepared to carry out such portion of the supplies included in their quotation as may be allotted to them.

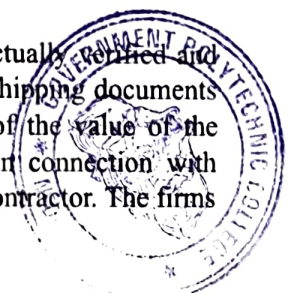
8. (a) In cases where a successful tender, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tender who had offered to supply already and the loss, if any, caused to the Government shall there by together with such sums as may be fixed by the Government towards damages be recovered from the defaulting tender.

(b) Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded.

(c) Any sum of money due and payable to the contractor (including Security Deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or Government or any other person authorized by Government and set-off against any claim of the Purchasing Officer or Government for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing Officer or Government or any other person authorized by Government.

9. The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.

10. (a) Ordinarily payments will be made only after the supplies are actually received and taken to stock but in exceptional cases, payments against satisfactory shipping documents including certificates of Insurance will be made up to 90 per cent of the value of the materials at the discretion of Government. Bank charges incurred in connection with payment against documents through bank will be to the account of the contractor. The firms



will produce stamped pre

- receipts invoices in all cases where payments (advance/final) for release of railway receipts/shipping documents are made through Banks. In exceptional cases where the stamped receipts of the firms are not received for the payments (in advance) the unstamped receipt of the Bank (i.e. counterfoils of

Pay-in-slips issued by the Bank) alone may be accepted as a valid proof for the payment made.

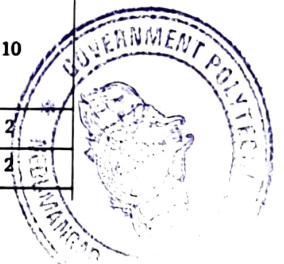
(b) The tenders shall quote also the percentage of rebate (discount) offered by them in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.

11. Any sum of money due and payable to the successful tender or contractor from Government shall be adjusted against any sum of money due to Government from him under any other contracts.

12. Special conditions, if any, printed on the quotation sheets of the tender or attached with the tender will not be applicable to the contract unless they are Expressly accepted in writing by the purchases.

Specification of Consumable Items

Sl No	Item	Specification and description	Quantity in Nos
1	RJ 45 Connector	CAT 6 RJ 45 Ethernet Jack	600
2	Precision Screw driver Set	Screwdriver Set with Storage Case	5
3	Laptop Open Tool Kit	Tool Kit for opening and repairing Laptop having Triangular openers,adjustable length Precision Screw driver set made of Chrome vanadium, tweezers, carry case etc	10
4	USB pen drive	64 GB metallic USB Pen drive supporting USB 3.0	3
5	UTP Cable Tester	RJ 11/ RJ 45 Modular cable Tester	3
6	Battery Water	Distilled water for Tubular Battery (in litres)	250 Litres
7	Lithium ion Cell	Lithium Cell Coin Battery 3V(Computer Motherboard CMOS Battery)	30
8	Display port cable for monitor	1.8M Display Port for monitor connection	1
9	Portable Hard disk drive	Portable TB External Hard disk drive supporting USB 3.0	2
10	Crimping Tool	Network RJ 45 RJ11 RJ12 Crimping Tool,Network Cable Cutting Stripping Crimper/Wire Stripper/wire Cutter	10
11	Power Tester	AC Power Tester	2
12	Mouse	USB mouse	2



13	UTP Cable	Cat 6(305 mtr)	1
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Terms and Conditions

- 1) Price : Inclusive of All taxes
- 2) Delivery: Computer Hardware Engineering Department ,Govt.Polytechnic College Nedumangad
- 3) Payment : After the Completion of delivery

Signed by

Manjusha T T

Copy to

Date: 03-02-2026 16:37:29

- 1.DTE TVPM with Covering letter (For Publishing in DTE Website)Through e -Office
- 2) Shri.Shajahan .S ,Lecturer in CHE for Publishing in College Website (Through E. Mail)
- 3) Notice Board
- 4)Stock File /Office Copy



Manjusha T T

PRINCIPAL, GPTC